



***BWRDD STRYDLUN A PHEIRIANNEG Y CABINET***

***DYDD GWENER, 17 RHAGFYR 2021***

***YN SYTH YN DILYN Y PWYLLGOR CRAFFU***

***O BELL TRWY TEAMS***

**RHAID GOSOD POB FFÔN SYMUDOL AR Y MODD DISTAW AR  
GYFER PARHAD Y CYFARFOD**

1. Penodi Cadeirydd
2. Croeso a galw'r rhestr
3. Cyhoeddiad y Cadeirydd
4. Datganiadau o fuddiannau
5. Cofnodion y Cyfarfod Blaenorol (*Tudalennau 3 - 10*)
6. Blaenraglen Waith (*Tudalennau 11 - 14*)
7. Heol Goetre, Cilgant Goetre, Stryd Emroch a Stryd y Dwyrain - Goetre - Gorchymyn Rheoleiddio Traffig (Gwaharddiad Arfaethedig ar Aros, Llwytho neu Ddadlwytho ar Unrhyw adeg.) (*Tudalennau 15 - 30*)
8. Pen-Y-Cae a Gwar-Y-Caeau, Port Talbot - Gorchymyn Rheoleiddio Traffig 2021 - (Dirymu) a (Gwaharddiad ar Aros ar Unrhyw adeg) (*Tudalennau 31 - 48*)
9. Rhodfa Sirius, Baglan - Gorchymyn Rheoleiddio Traffig 2021 - Gwaharddiad Arfaethedig ar Aros, Llwytho neu Ddadlwytho ar

Unrhyw adeg (*Tudalennau 49 - 64*)

10. . Dangosyddion Perfformiad Allweddol 2021/2022 - Ail Chwarter (1 Ebrill 2021 - 30 Medi 2021) (*Tudalennau 65 - 74*)
11. Rhestr o Gontractwyr Cymeradwy (*Tudalennau 75 - 94*)
12. Eitemau brys  
Unrhyw eitemau brys (boed yn gyhoeddus neu wedi'u heithrio) yn ôl disgrisiwn y Cadeirydd yn unol ag Offeryn Statudol 2001 rhif 2290 (fel y'l diwygiwyd).

**K.Jones**  
**Prif Weithredwr**

**Canolfan Ddinesig**  
**Port Talbot**

**Dydd Gwener, 10 Rhagfyr 2021**

**Aelodau'r Bwrdd Strydlun a Pheirianeg y Cabinet:**

Y Cynghorwyr M.Harvey a/ac A.Wingrave

**EXECUTIVE DECISION RECORD**  
**STREETSCENE AND ENGINEERING CABINET BOARD**  
**5 NOVEMBER 2021**

**Cabinet Members:**

Councillors: M.Harvey (Chairperson) and A.Wingrave

**Officers in Attendance:**

M.Roberts, D.Griffiths, S.Cook, J.Griffiths, C.Powney, C.Plowman  
and J. Woodman-Ralph

**Invitees:**

Councillor R.W.Wood (Scrutiny Chairperson)

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1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor M.Harvey be appointed Chairperson for the meeting.

2. **WELCOME AND ROLL CALL**

Cllr.M.Harvey welcomed all to the meeting and a roll call was completed.

3. **CHAIR ANNOUNCEMENTS**

No announcements made.

4. **DECLARATIONS OF INTEREST**

The following member made a declaration of interest at the commencement of the meeting.

Councillor M. Harvey Re: Annual Parking Report 2020/2021 as he sits on the panel that awards the Park Mark award. He has dispensation to speak and vote.

5. **MINUTES OF PREVIOUS MEETING**

**Decision:**

That the Minutes of 24 September 2021, be approved.

6. **LIST OF APPROVED CONTRACTORS**

**Decisions:**

That having had due regard to the Integrated Impact Assessment it be agreed that the List of Approved Contractors be amended as follows:

**Companies to be added to the List of Approved Contractors**

The following companies had applied to be included on the list and had passed the required assessments -

<b><u>Company</u></b>	<b><u>Category</u></b>
Seven Sisters Sawmills (Sheds) Ltd (S098)	111
Allied Mechanical Engineering Ltd (A074)	39, 40, 45, 59
Warmserve Services Ltd (W035)	39, 40, 41, 42, 43, 44, 55, 68

**Company to add an additional category on List of Approved Contractors**

The following company had applied to be included on the list for an additional category and had passed the required assessments –

<u>Company</u>	<u>Category</u>
Quantum Traffic Management (Q003)	96

Companies to be removed from List of Approved Contractors

The following companies had failed to meet NPTCBC criteria due to no Health and Safety assessment/accreditation and therefore, will be removed from the List of Approved Contractors:-

<u>Company</u>	<u>Company</u>
A F Pool Services Ltd (A030)	Ascend (Cymru) Ltd (A034)
ABS Fencing (A037)	A J Services (Swansea) Ltd (A053)
Courtstall Services Ltd (C036)	Cotton & Sons Cleaning Supplies (C057)
Draigmor Ltd (D011)	Elite Landscaping (E015)
Electratest (UK) Ltd (E025)	Bowen Hopkins Ltd (H003)
Homesafe/Lindman Doors (H019)	Harsco Infrastructure Services Ltd (H025)
IMI Independent Memorial Inspection (I008)	Inspace Systems Ltd (I009)
Just In Time Ltd (J015)	Selwyn Jones Stonemasons Ltd (J017)
Tarmac Aggregates Ltd (L007)	Landscape Wales (L024)
Mechurion Ltd (M019)	McCarthy Contractors (Bridgend) Ltd (M031)
Memsafe Ltd (M032)	Merthyr Tydfil CBC (M039)
Morgan Powered Access (M040)	W J Owen (Electrical) Ltd (O006)
Oakdale Fencing Ltd (O008)	Zig Zag Water Ltd (P024)
Phoenix Partitioning Ltd (P026)	Pauls Plant Hire (P034)
Pathfinders Countryside Ltd (P036)	P & T Ltd (P039)
Ken Parfitt (PAT Testing) (P043)	Reeselectrics Ltd (R022)
RJG Carpentry Services (R023)	REC Asbestos Ltd (R031)
Siemens Building Technologies Security Systems Ltd (S007)	Stay Safe Inspection & Testing (S024)
Storage Design Ltd (S034)	Solar Sunshades Ltd (S037)
SGMS Building Services Maintenance (S041)	Site Heat Treatment Services Ltd (S042)
Showmaster Solutions (S046)	Space Plan Interiors Ltd (S052)
South Wales UPVC Ltd (S057)	L H Snow & Son Ltd (S066)
Trac International Ltd (T016)	Transformations Wales Ltd (T027)
3 Steps Gardening & Landscaping Services (T031)	The Secret Ingredient (Swansea) Ltd (T034)
Work-Tool Hire Ltd (W024)	Welsh Glass Window Door Repair (W025)
G Wood Flooring (W030)	

**Reason for Decisions:**

To keep the List of Approved Contractors up to date and as far as possible, ensure a competitive procurement process.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

7. **CHRISTMAS PARKING 2021**

**Decision:**

Having due regard to the integrated impact screening assessment, free Christmas parking be approved in Neath, Port Talbot and Pontardawe Pay and Display car parks from Saturday 11 December 2021 to Saturday 1 January 2022 inclusive (excluding The Gnoll, Afan Forest Country Park and Aberavon Seafront car parks).

**Reason for Decision:**

To support our town centre economy it is acknowledged that providing free Christmas car parking would further support their recovery.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

8. **ANNUAL PARKING REPORT 2020/2021**

**Decision:**

That the monitoring report be noted.

9. **DESIGN OPTIONS FOR THE REMEDIATION OF CILMAENGWYN TIP ABOVE GODRE'R GRAIG PRIMARY SCHOOL**

**Decision:**

That the report be withdrawn from consideration at today's meeting to enable officers to seek further supplementary information.

10. **THREE YEARLY GRIT BIN POLICY REVIEW**

Members were supportive of the amendment to the recommendations, detailed below, suggested by the Streetscene and Engineering Scrutiny Committee held prior to this meeting.

**Decision:**

That the current Grit Bin Policy be continued pending a review of the Grit Bin Policy by the Streetscene and Engineering Scrutiny Committee and a report be brought back to a future meeting of the Streetscene and Engineering Cabinet Board for consideration.

**Reason for Decision:**

To maintain service provision within resource levels.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

11. **TRAFFIC CALMING MEASURES AT TONNA: PROPOSED 20 MPH SPEED LIMITS AT B4434 DULAIS FACH ROAD, STATION ROAD, RIVERSIDE, TAIBANC AND BRUNEL CLOSE, TONNA TRAFFIC REGULATION ORDER AND PROPOSED B4434 DULAIS FACH ROAD, TONNA - PROPOSED SPEED CUSHIONS TRAFFIC REGULATION ORDER**

**Decisions:**

That having had due regard to the integrated impact assessment, approval be granted to advertise the following Traffic Calming Measures at Tonna, and if no objections are received that the proposals are to be implemented on site as advertised:

1. Proposed 20 mph speed limits traffic regulation order at B4434 Dulais Fach Road, Station Road, Riverside, Taibanc and Brunel Close, Tonna.
2. Proposed speed cushions traffic regulation order at B4434 Dulais Fach Road, Tonna as detailed in Appendix A to the circulated report.

**Reason for Decisions:**

To help reduce traffic speed in the interest of road safety.

**Implementation of Decisions:**

The decisions will be implemented after the three day call in period.

**Consultation:**

This item will be subject to external consultation.

12. **KEY PERFORMANCE INDICATORS 2021/2022 - QUARTER 1 (1 APRIL 2021 - 30 JUNE 2021)**

**Decision:**

That the monitoring report be noted.

13. **FORWARD WORK PROGRAMME 2021/2022**

**Decision:**

That the Forward Work Programme 2021/2022 be noted.

14. **URGENT ITEMS**

No urgent items were received.

15. **ACCESS TO MEETINGS**

**Decision:**

That pursuant to Regulation 4(3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 16 of Part 4 of Schedule 12A to the Local Government Act 1972.



16. **SECTION 38 HIGHWAYS ACT 1980 AGREEMENT, COMMUTED SUM PAYMENT - CAE MORFA, PHASES THREE AND FOUR SKEWEN**

**Decision:**

That the recommendations contained within the private, circulated report, be agreed.

**Reason for Decisions:**

To mitigate any further costs incurred by the Council, which in turn would provide a significant sum of that would assist with management and maintenance for the Council of the development at Cae Morfa accordingly providing sufficient comfort to residents of future maintenance issues being resolved.

**Implementation of Decision:**

The decision will be implemented after the three day call in period.

**CHAIRPERSON**

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**Streetscene and Engineering Cabinet Board**

**Immediately following Scrutiny Committees starting at 10am**

Meeting Date	Agenda Item	Type	Contact Officer
28 January 2022	Traffic Regulation Orders (Various)	Decision	Dave Griffiths
	Progress Update on the Feasibility of Co-locating the Waste Collection Service at Crymlyn Burrows Transfer Station.	Decision	Mike Roberts

Tudalen 11

Eitem yr Agenda 6

Meeting Date	Agenda Item	Type	Contact Officer
11 March	2021/22 Quarterly Performance – Quarter 3	Monitor	Mike Roberts / Dave Griffiths
	Traffic Regulation Orders (Various)	Decision	Dave Griffiths
	Cilmaengwyn Tip Report	Decision	Dave Griffiths
	<b>PRE ELECTION PERIOD STARTS MID MARCH</b>		

Meeting Date	Agenda Item	Type	Contact Officer
29 April	Traffic Regulation Orders (Various)	Decision	Dave Griffiths

Mae'r dudalen hon yn fwiadol wag



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT-TALBOT COUNTY BOROUGH COUNCIL**

### **Streetscene and Engineering Cabinet Board**

**17<sup>th</sup> December 2021**

#### **Report of Head of Engineering & Transport – D.W.Griffiths**

#### **Matter for Decision**

**Wards affected: Taibach**

**Goytre Road, Goytre Crescent, Emroch Street and East Street – Goytre – (Proposed Prohibition of Waiting, Loading or Unloading at Any Time) Traffic Regulation Order**

#### **Purpose of Report**

To obtain Members approval to advertise the above traffic regulation order as indicated in Appendix A.

#### **Executive Summary**

The report outlines the proposed traffic regulation order and the reason why the order is required.

## **Background**

Uncontrolled dropped crossings will be provided on the junctions as part of the Welsh Government Learner Travel Wales scheme and the proposed traffic regulation order will protect the crossings from indiscriminate parking.

The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

The proposed scheme is indicated in Appendix A.

## **Financial Impact**

The work will be funded by the Welsh Government.

## **Integrated Impact Assessment**

A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment, attached at Appendix B, has indicated that a more in-depth assessment is not required. A summary is included below:-

A full impact assessment is not required as the proposed traffic regulation order will provide a benefit to the Community.

## **Valleys Community Impacts**

There are '**No implications**' associated with this report.

## **Workforce Impacts**

There are '**No Implications**' associated with this report.



## **Legal Impacts**

The scheme is to be advertised for a 21 day period as part of the statutory process.

## **Risk Management Impacts**

There are no risk management impacts associated with this report.

## **Consultation**

A consultation exercise will be undertaken when the scheme is advertised.

## **Recommendations**

Having had due regard to the integrated impact assessment it is recommended that approval is granted to advertise the Goytre Road, Goytre Crescent, Emroch Street and East Street – Goytre - Proposed Prohibition of Waiting, Loading or Unloading at Any Time traffic regulation order (as detailed in Appendix A to the circulated report) and if no objections are received that the proposals are to be implemented on site as advertised.

## **Reason for Proposed Decision**

To prevent indiscriminate parking in the interest of road safety.

## **Implementation of Decision:**

The decision is proposed for implementation after the three day call in period.

## **Appendices**

Appendix A – Plan –Learner Travel Wales, Road Safety Improvements, Goytre, Port-Talbot, proposed traffic order

Appendix B – Integrated Impact Assessment.

## **Background Papers**

None.

### **Officer Contact**

Mr Martin Brumby, Engineering & Transport

Tel. No. 01639 686013

Email [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

Mr Jonathan Davies, Engineering & Transport

Tel. No. 01639 686494

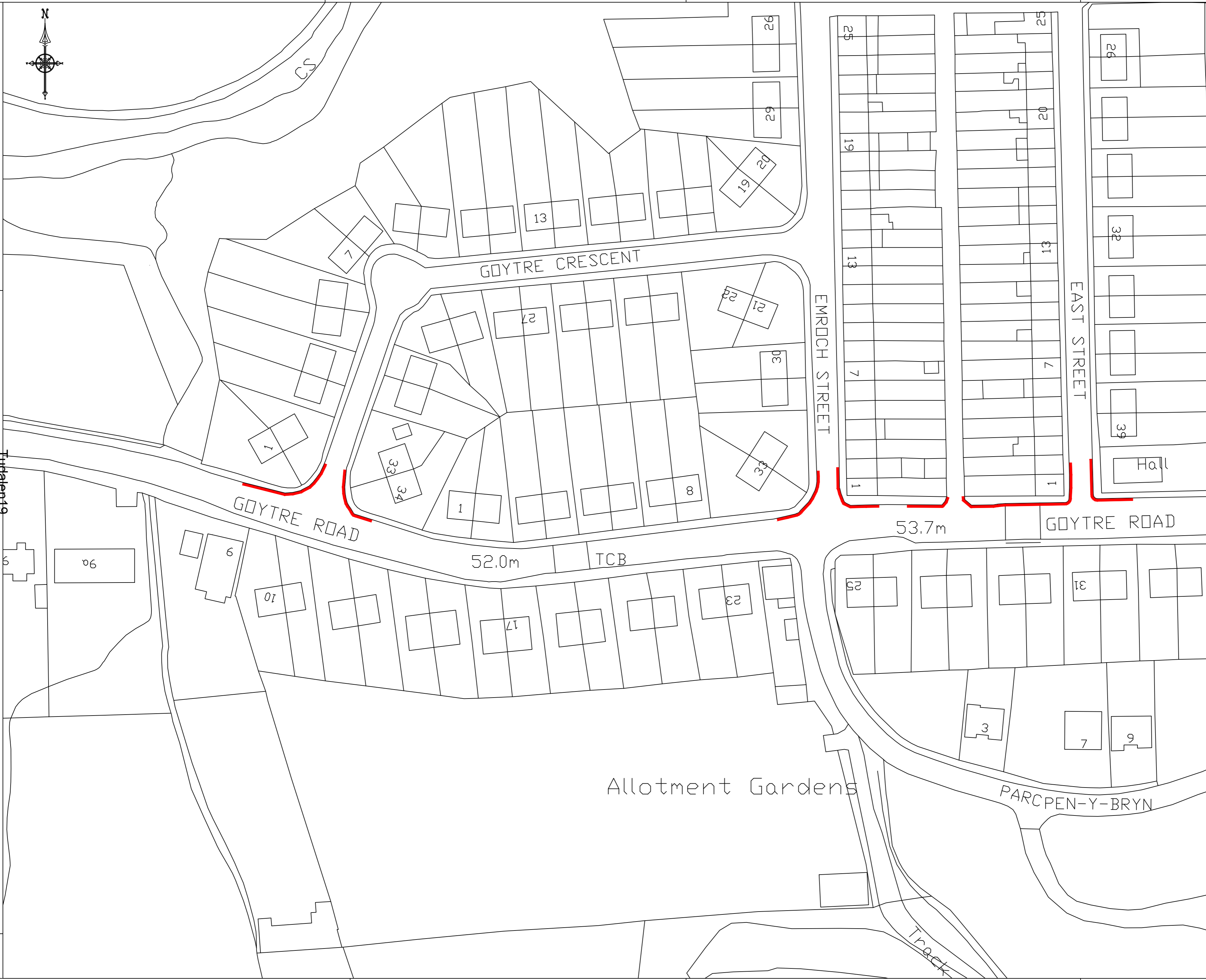
Email [J.davies11@npt.gov.uk](mailto:J.davies11@npt.gov.uk)



Dwg. No.

Tudalen 19

Job Title



NOTES

A2

1. All dimensions are in millimetres unless otherwise stated.

█ Proposed 'Prohibition of Waiting, Loading or Unloading At Any Time' order.

Rev	Details	Dr	Ch	Ap	Date
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Client

## APPENDIX A

ENGINEERING AND TRANSPORT  
 NICOLA PEARCE BSC (Hons), Dip TP, MRTPI  
 DIRECTOR OF ENVIRONMENT AND REGENERATION  
 THE QUAYS, BRUNEL WAY  
 BAGLAN ENERGY PARK  
 NEATH SA11 2GG

Job Title  
**LEARNER TRAVEL WALES,  
 ROAD SAFETY IMPROVEMENTS**  
  
**GOYTRE,  
 PORT-TALBOT**  
  
**PROPOSED TRAFFIC ORDER**

File No.	Financial Code No.				
Drawn	<b>JJD</b>	Checked	<b>MCB</b>	Approved	<b>HHH</b>
Date	OCT'21	Date	OCT'21	Date	OCT'21
Scales	NTS	Status			
Drawing No.	<b>LTW-GOYTRE-TR01</b>				

Mae'r dudalen hon yn fwrriadol wag

## Integrated Impact Assessment (IIA)

This Integrated Impact Assessment considers the duties and requirements of the following legislation in order to inform and ensure effective decision making and compliance:

- Equality Act 2010
- Welsh Language Standards (No.1) Regulations 2015
- Well-being of Future Generations (Wales) Act 2015
- Environment (Wales) Act 2016

### Version Control

Version	Author	Job title	Date
	Martin Brumby	Project Manager Highways	25/11/2021

### 1. Details of the initiative

	<b>Title of the Initiative: Goytre Road, Goytre Crescent, Emroch Street and East Street - Goytre (Proposed Prohibition of Waiting, Loading or Unloading at Any Time) traffic regulation order.</b>
<b>1a</b>	<b>Service Area:</b> Engineering and Transport
<b>1b</b>	<b>Directorate:</b> Environment and Regeneration
<b>1c</b>	<b>Summary of the initiative:</b> To provide a traffic regulation order to prevent indiscriminate parking in the interest of road safety.
<b>1d</b>	<b>Is this a 'strategic decision'?</b> No
<b>1e</b>	<b>Who will be directly affected by this initiative?</b> Members of the public that drive.
<b>1f</b>	<b>When and how were people consulted? If allowed to proceed.</b> The scheme will be advertised for a period of 21 days as per the statutory process.

1g What were the outcomes of the consultation? N/A

## 2. Evidence

### What evidence was used in assessing the initiative?

The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

## 3. Equalities

a) How does the initiative impact on people who share a **protected characteristic**?

Protected Characteristic	+	-	+/-	Why will it have this impact?
Age	√			The crossings will benefit the elderly that may have issues stepping off a kerb onto the road. The crossing points will have the minimum upstand to prevent trip hazards. They will also benefit the young and help parents to safely cross the road with pushchairs/prams /buggies.
Disability	√			The scheme will provide disabled crossing points at the junctions which will improve connect ability for the residents including the visually impaired and those with mobility issues.
Gender reassignment			√	No negative impact
Marriage & civil partnership			√	No negative impact
Pregnancy and maternity	√			Disabled crossings at the junctions it will allow parents to safely cross the road with pushchairs to the other side of the junction.
Race			√	No negative impact

Religion or belief			√	No negative impact
Sex			√	No negative impact
Sexual orientation			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

b) How will the initiative assist or inhibit the ability to meet the **Public Sector Equality Duty**?

<b>Public Sector Equality Duty (PSED)</b>	<b>+</b>	<b>-</b>	<b>+/-</b>	<b>Why will it have this impact?</b>
To eliminate discrimination, harassment and victimisation			√	No negative impact
To advance equality of opportunity between different groups			√	No negative impact
To foster good relations between different groups			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

**4. Socio Economic Duty**

Impact	Details of the impact/advantage/disadvantage
Positive/Advantage	
Negative/Disadvantage	
Neutral	

**What action will be taken to reduce inequality of outcome**

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**5. Community Cohesion/Social Exclusion/Poverty**

	+	-	+/-	Why will it have this impact?



Community Cohesion	√			The scheme will benefit the whole community in making places more accessible by foot. It will provide safe crossings at the junctions and will also prevent indiscriminate parking providing better visibility to allow pedestrians to cross the road safely.
Social Exclusion			√	No negative impact
Poverty			√	No negative impact

### What action will be taken to improve positive or mitigate negative impacts?

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

## 6. Welsh

	+	-	+/-	Why will it have this effect?
What effect does the initiative have on: – people's opportunities to use the Welsh language	√			We welcome all correspondence in Welsh and English when dealing with the wider community
– treating the Welsh and English languages equally	√			All permanent highway approved signage used in the traffic regulation order is Bilingual ( Welsh / English ).

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

**7. Biodiversity**

How will the initiative assist or inhibit the ability to meet the **Biodiversity Duty**?

Tudalen26

Biodiversity Duty	+	-	+/-	Why will it have this impact?
To maintain and enhance biodiversity			√	No negative impact
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

**8. Well-being of Future Generations**

How have the five ways of working been applied in the development of the initiative?

Ways of Working	Details
i. <b>Long term</b> – looking at least 10 years (and up to 25 years) ahead	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
ii. <b>Prevention</b> – preventing problems occurring or getting worse	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
iii. <b>Collaboration</b> – working with other services internal or external	The various sections such as Highway Engineering and the Legal section have worked together on this initiative.
iv. <b>Involvement</b> – involving people, ensuring they reflect the diversity of the population	The various sections such as Highway Engineering and the Legal section have worked together on this initiative.

Tudalen27

<b>v. Integration</b> – making connections to maximise contribution to:	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
<b>Council's well-being objectives</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
<b>Other public bodies objectives</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

### 9. Monitoring Arrangements

Provide information on the monitoring arrangements to:

Monitor the impact of the initiative on Equalities, Community Cohesion, the Welsh Measure, Biodiversity Duty and the Wellbeing Objectives.

The scheme will be advertised for a period of 21 days as per the statutory process. Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

## 10. Assessment Conclusions

Please provide details of the conclusions reached in relation to each element of the assessment:

	Conclusion
<b>Equalities</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Socio Economic Disadvantage</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Community Cohesion/ Social Exclusion/Poverty</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Welsh</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Biodiversity</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Well-being of Future Generations</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

### Overall Conclusion

Please indicate the conclusion reached:

- **Continue** - as planned as no problems and all opportunities have been maximised
- **Make adjustments** - as potential problems/missed opportunities/negative impacts have been identified along with mitigating actions
- **Justification** - for continuing with the initiative even though there is a potential for negative impacts or missed opportunities
- **STOP** - redraft the initiative as actual or potential unlawful discrimination has been identified

Please provide details of the overall conclusion reached in relation to the initiative

The overall conclusion for the Integrated Impact Assessment (IIA) is to **Continue** with advertising the scheme as per the statutory consultation process.

### 11. Actions

What actions are required in relation to obtaining further data/information, to reduce or remove negative impacts or improve positive impacts?

Tudalen30

Action	Who will be responsible for seeing it is done?	When will it be done by?	How will we know we have achieved our objective?
The outcome of the statutory consultation	Local members and officers from Engineering and Transport.	Post statutory consultation	Recommendations will be reported to the Streetscene and Engineering Cabinet Board for decision.

### 12. Sign off

	Name	Position	Signature	Date
<b>Completed by</b>	Hasan Hasan	Engineering Manager		25/11/2021
<b>Signed off by</b>	D.W.Griffiths	Head of Service/Director		25/11/2021



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **Streetscene & Engineering Cabinet Board**

**17th December 2021**

**Report of the Head of Engineering & Transport – D. W. Griffiths**

#### **Matter for Decision**

**Wards Affected: Port Talbot**

**Pen-Y-Cae and Gwar-Y-Caeau, Port Talbot – (Revocation) and (Prohibition of Waiting At Any Time) Traffic Regulation Order 2021.**

#### **Purpose of the Report:**

To consider the comments and objections received following the advertisement of the Pen-Y-Cae and Gwar-Y-Caeau, Port Talbot – (Revocation) and (Prohibition of Waiting At Any Time) Traffic Regulation Order 2021, as indicated in Appendix A.

#### **Executive Summary:**

The report outlines the proposed Traffic Regulation Order which was formally advertised resulting in objections being received.

**Background:**

The local ward members have highlighted concerns raised by the residents that indiscriminate parking is taking place on Pen-Y-Cae Road and at its junction with Gwar-Y-Caeau causing road safety concerns.

The proposed scheme is indicated in Appendix A.

**Financial Impacts:**

The work will be funded by the Members Community Fund.

**Integrated Impact Assessment:**

A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment, attached at Appendix B, has indicated that a more in-depth assessment is not required. A summary is included below:-

A full impact assessment is not required as the proposed traffic regulation order will provide a safe environment for motorists, pedestrians, cyclists, school children and residents.

**Valleys Communities Impacts:**

There are 'No implications' associated with this report.



### **Workforce Impacts:**

There are 'No Implications' associated with this report.

### **Legal Impacts:**

The proposals were advertised for a 21-day period between 13th October 2021 and 3rd November 2021.

### **Risk Management Impacts:**

There are no risk management impacts associated with this report.

### **Consultation:**

This item has been subject to external consultation.

Following a three-week consultation exercise, 1 statement of support and 17 objections were received.

A summary of the support and objections received are given below:-

Support:-

- a) South Wales Police are in support of this proposal

Objections:-

- a) Residents/visitors will be forced to park on the non-pavement side of the road which will result in them having to cross a dangerous road. Younger residents have also express their concern regarding this issue.
- b) Residents/visitors will be forced to park on the non-pavement side of the road which will result in them having to get out of their cars into oncoming vehicles.

- c) The proposal will cause issues for residents with mobility difficulties as they will have to park further away from their homes.
- d) Residents feel the proposal if introduced will cause more parking problems.
- e) Residents feel that the proposal will push vehicles further along Pen-Y-Cae Road which will cause further parking difficulties on a road where parking availability is already an issue.
- f) The proposal will cause further visibility problems for residents who are wishing to exit their driveways on Pen-Y-Cae Road.
- g) Visitors will have even less available parking spaces.
- h) Resident's garages are constantly blocked by parking vehicles and further removing parking will only exacerbate this issue.
- i) Some residents have no access to a drive or garage and if the proposal is implemented would have to park even further away from their homes.

The local members have been consulted and they support withdrawing the scheme due to number of objections received. The local members have suggested that the parking restrictions be replaced with *H bar* road markings across the garage dropped crossings and that the situation be monitored going forward.

### **Recommendations:**

Having had due regard to the integrated impact assessment it is recommended that the objections are up held to the Pen-Y-Cae and Gwar-Y-Caeau, Port Talbot –( Revocation ) and (Prohibition of Waiting At Any Time) Traffic Regulation Order 2021 (as detailed in Appendix A to the circulated report) and the scheme as advertised be withdrawn.

That *H bar* road markings are placed across the garage dropped crossings instead with the situation monitored going forward.

That the objectors are to be informed of the decision accordingly.

### **Reasons for Proposed Decision:**

The majority of residents that would have benefited from the implementation of the proposed Prohibition of Waiting at Any time traffic regulation order have objected.

The *H bar* road markings will help to prevent indiscriminate parking across the garage entrances.

### **Implementation of Decision:**

The decision is proposed for implementation after the three day call in period.

### **Appendices:**

Appendix A – Plan – Pen-Y-Cae Road and Gwar-Y-Caeau, Port Talbot – Extension of No Waiting at Any time Traffic Order

Appendix B – Integrated Impact Assessment.

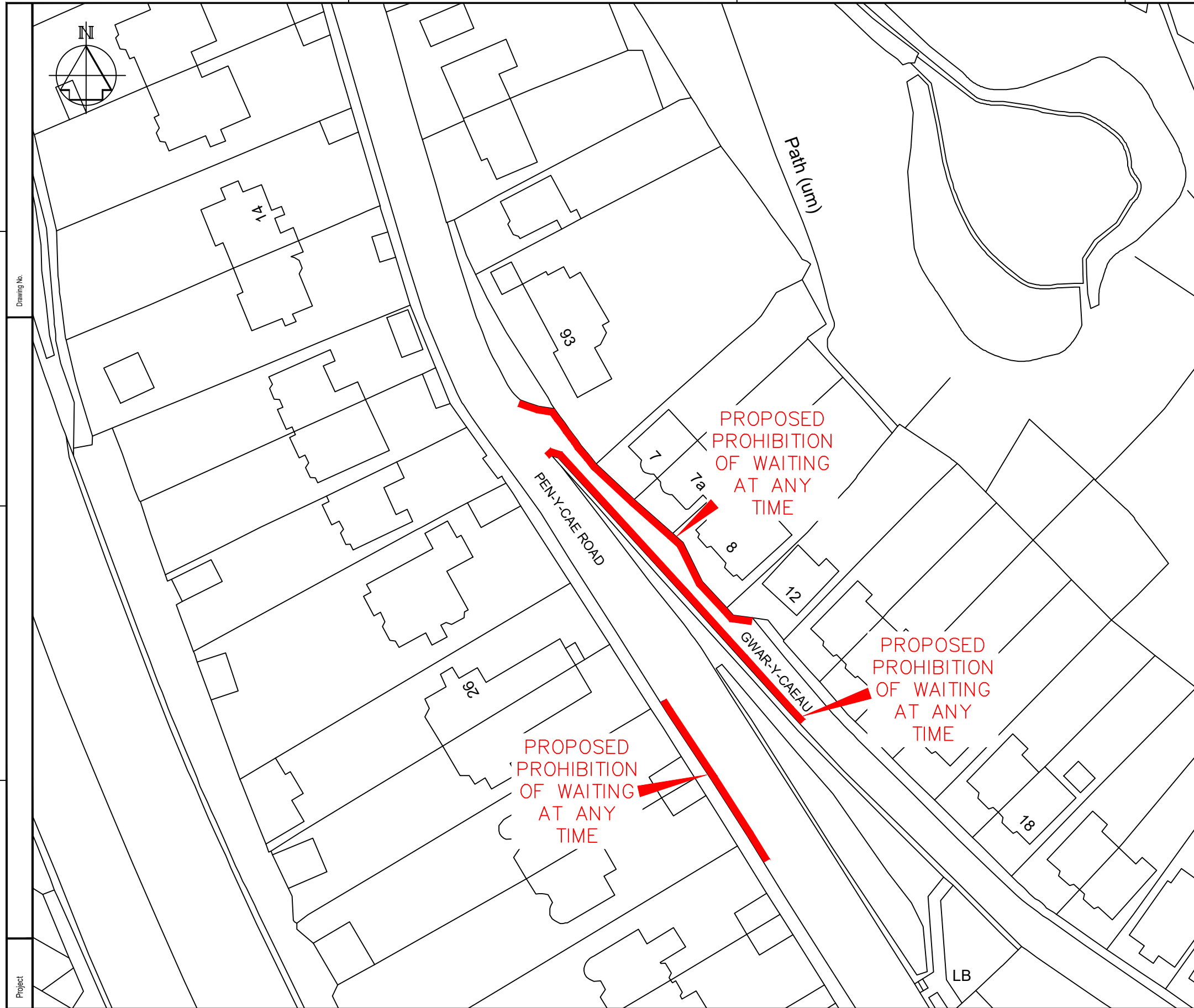
### **List of Background Papers:**

None.

### **Officer Contact:**

Mr. Martin Brumby, Engineering & Transport  
Tel. No. 01639 686013; E-mail [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

Mae'r dudalen hon yn fwriadol wag



NOTES

A3

- 1 THIS IS A C.A.D. DRAWING AND SHOULD NOT BE AMENDED BY HAND.
- 2 All dimensions in millimetres unless otherwise stated.
- 3 Ordnance Survey Licence:  
© Crown Copyright and Database Right 2013.  
Ordnance Survey 100023392.  
© Hawlfraint a hawilau cronfa ddata'r goron 2013. Rhid trwydded yr arolwg ordnans 100023392.

- PROPOSED PROHIBITION OF WAITING AT ANY TIME (DOUBLE YELLOW LINES)

Rev	Details	Dr	Ch	Ap	Date

Client



ENGINEERING AND TRANSPORT  
GARETH NUTT  
CORPORATE DIRECTOR OF ENVIRONMENT  
THE QUAYS, BRUNEL WAY  
BAGLAN ENERGY PARK  
NEATH SA11 2GG

Project  
**PEN Y CAE & GWAR-Y-CAEAU  
PORT TALBOT**  
**EXTENSION OF NO WAITING AT  
ANY TIME TRAFFIC ORDER**

File No.	Financial Code No. 26/007500/B054/266322				
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Drawn	RLJ	Checked	MCB	Approved	HIH
Date	SEPT'21	Date	SEPT'21	Date	SEPT'21

Scales 1:500 @ A3

Drawing No. C3030A\_001\_TRO

Mae'r dudalen hon yn fwiadol wag

## Integrated Impact Assessment (IIA)

This Integrated Impact Assessment considers the duties and requirements of the following legislation in order to inform and ensure effective decision making and compliance:

- Equality Act 2010
- Welsh Language Standards (No.1) Regulations 2015
- Well-being of Future Generations (Wales) Act 2015
- Environment (Wales) Act 2016

### Version Control

Version	Author	Job title	Date
	Martin Brumby	Project Manager Highways	22/11/2021

### 1. Details of the initiative

	<b>Title of the Initiative:</b> Pen-Y-Cae and Gwar-Y-Caeau, Port Talbot –( Revocation ) and (Prohibition of Waiting At Any Time) Traffic Regulation Order 2021
<b>1a</b>	<b>Service Area:</b> Engineering and Transport
<b>1b</b>	<b>Directorate:</b> Environment and Regeneration
<b>1c</b>	<b>Summary of the initiative:</b> To provide a traffic regulation order to prevent indiscriminate parking in the interest of road safety.
<b>1d</b>	<b>Is this a ‘strategic decision’?</b> No
<b>1e</b>	<b>Who will be directly affected by this initiative?</b> Members of the public that drive.
<b>1f</b>	<b>When and how were people consulted? If allowed to proceed.</b> A consultation exercise was undertaken in October/November 2021 with approximately 22 properties receiving hand delivered letters with a plan.

**1g** **What were the outcomes of the consultation?** Following a three-week consultation exercise, 1 statement of support and 17 objections were received.

## 2. Evidence

### What evidence was used in assessing the initiative?

The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

## 3. Equalities

a) How does the initiative impact on people who share a **protected characteristic**?

Protected Characteristic	+	-	+/-	Why will it have this impact?
Age			√	No negative impact
Disability			√	No negative impact
Gender reassignment			√	No negative impact
Marriage & civil partnership			√	No negative impact
Pregnancy and maternity			√	No negative impact
Race			√	No negative impact
Religion or belief			√	No negative impact
Sex			√	No negative impact



Sexual orientation			√	No negative impact
--------------------	--	--	---	--------------------

**What action will be taken to improve positive or mitigate negative impacts?**

The written correspondence received to the proposed scheme was considered and discussed with the local members.

b) How will the initiative assist or inhibit the ability to meet the **Public Sector Equality Duty**?

Tudalen41

<b>Public Sector Equality Duty (PSED)</b>	<b>+</b>	<b>-</b>	<b>+/-</b>	<b>Why will it have this impact?</b>
To eliminate discrimination, harassment and victimisation			√	No negative impact
To advance equality of opportunity between different groups			√	No negative impact
To foster good relations between different groups			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

The written correspondence received to the proposed scheme was considered and discussed with the local members.

#### 4. Socio Economic Duty

Impact	Details of the impact/advantage/disadvantage
Positive/Advantage	
Negative/Disadvantage	
Neutral	

**What action will be taken to reduce inequality of outcome**

--

#### 5. Community Cohesion/Social Exclusion/Poverty

	+	-	+/-	Why will it have this impact?
Community Cohesion			√	No negative impact

Social Exclusion			√	No negative impact
Poverty			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

The written correspondence received to the proposed scheme was considered and discussed with the local members.

**6. Welsh**

Tudalen43

	+	-	+/-	Why will it have this effect?
What effect does the initiative have on: - people's opportunities to use the Welsh language	√			We welcome all correspondence in Welsh and English when dealing with the wider community
- treating the Welsh and English languages equally	√			All permanent highway approved signage used in the traffic regulation order is Bilingual ( Welsh / English ).

**What action will be taken to improve positive or mitigate negative impacts?**

The written correspondence received to the proposed scheme was considered and discussed with the local members.

## 7. Biodiversity

How will the initiative assist or inhibit the ability to meet the **Biodiversity Duty**?

Biodiversity Duty	+	-	+/-	Why will it have this impact?
To maintain and enhance biodiversity			√	No negative impact
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			√	No negative impact

### What action will be taken to improve positive or mitigate negative impacts?

The written correspondence received to the proposed scheme was considered and discussed with the local members.

## 8. Well-being of Future Generations

How have the five ways of working been applied in the development of the initiative?

Ways of Working	Details
i. <b>Long term</b> – looking at least 10 years (and up to 25 years) ahead	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
ii. <b>Prevention</b> – preventing problems occurring or getting worse	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
iii. <b>Collaboration</b> – working with other services internal or external	The various sections such as Highway Engineering and the Legal section have worked together on this initiative.
iv. <b>Involvement</b> – involving people, ensuring they reflect the diversity of the population	The various sections such as Highway Engineering and the Legal section have worked together on this initiative.
v. <b>Integration</b> – making connections to maximise contribution to:	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
<b>Council's well-being objectives</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
<b>Other public bodies objectives</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

Tudalen45

## 9. Monitoring Arrangements

Provide information on the monitoring arrangements to:

Monitor the impact of the initiative on Equalities, Community Cohesion, the Welsh Measure, Biodiversity Duty and the Wellbeing Objectives.

A consultation exercise was undertaken in October/November 2021 with approximately 22 properties receiving hand delivered letters with a plan. The written correspondence received to the proposed scheme was considered and discussed with the local members.

Future public correspondence will be saved and considered, accordingly tracked and referenced through the Engineering and Transport mail monitoring system.

## 10. Assessment Conclusions

Please provide details of the conclusions reached in relation to each element of the assessment:

	<b>Conclusion</b>
<b>Equalities</b>	The written correspondence received to the proposed scheme was considered and discussed with the local members.
<b>Socio Economic Disadvantage</b>	The written correspondence received to the proposed scheme was considered and discussed with the local members.
<b>Community Cohesion/ Social Exclusion/Poverty</b>	The written correspondence received to the proposed scheme was considered and discussed with the local members.
<b>Welsh</b>	The written correspondence received to the proposed scheme was considered and discussed with the local members.
<b>Biodiversity</b>	The written correspondence received to the proposed scheme was considered and discussed with the local members.

**Well-being of Future Generations**

The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

**Overall Conclusion**

Please indicate the conclusion reached:

- Continue** - as planned as no problems and all opportunities have been maximised
- **Make adjustments** - as potential problems/missed opportunities/negative impacts have been identified along with mitigating actions
- **Justification** - for continuing with the initiative even though there is a potential for negative impacts or missed opportunities
- **STOP** - redraft the initiative as actual or potential unlawful discrimination has been identified

Please provide details of the overall conclusion reached in relation to the initiative

The overall conclusion for the Integrated Impact Assessment (IIA) is to **STOP** the scheme as advertised. The feedback received objecting to the scheme was considered by the local members and an alternative suggested for *H bar* road markings that do not require a formal statutory consultation to be implemented.

The *H bar* road markings will help to prevent indiscriminate parking across the garage entrances.

The situation will be monitored going forward.

Tudalen47

**11. Actions**

What actions are required in relation to obtaining further data/information, to reduce or remove negative impacts or improve positive impacts?

Action	Who will be responsible for seeing it is done?	When will it be done by?	How will we know we have achieved our objective?
--------	--	--------------------------	--

The outcome of the statutory consultation	Local members and officers from Engineering and Transport.	Post statutory consultation	Recommendations will be reported to the Streetscene and Engineering Cabinet Board for decision.

## 12. Sign off

	Name	Position	Date
<b>Completed by</b>	Hasan Hasan	Engineering Manager	22/11/21
<b>Signed off by</b>	D. W. Griffiths	Head of Engineering & Transport	22/11/21





Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL STREETSCENE AND ENGINEERING CABINET BOARD**

**17<sup>th</sup> December 2021**

**Report of Head of Engineering & Transport – D. W. Griffiths**

**Wards Affected: Baglan**

### **Sirius Drive, Baglan – Proposed Prohibition of Waiting, Loading and Unloading at Any Time Traffic Regulation Order 2021.**

#### **Purpose of Report**

To obtain Members approval to advertise the above traffic regulation order as indicated in Appendix A.

#### **Executive Summary**

The report outlines the proposed traffic regulation order and the reason why the order is required.

#### **Background**

The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

The proposed scheme is indicated in Appendix A.

## **Financial Impact**

The work will be funded by the Civil Parking Enforcement Section.

## **Integrated Impact Assessment**

A first stage impact assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment, attached at Appendix B, has indicated that a more in-depth assessment is not required. A summary is included below:-

A full impact assessment is not required as the proposed traffic regulation order will provide a benefit to the Community.

## **Valleys Community Impacts**

There are '**No implications**' associated with this report.

## **Workforce Impacts**

There are '**No Implications**' associated with this report.

## **Legal Impacts**

The scheme is to be advertised for a 21 day period as part of the statutory process.

## **Risk Management Impacts**

There are no risk management impacts associated with this report.

## **Consultation**

A consultation exercise will be undertaken when the scheme is advertised.

## **Recommendations**

Having had due regard to the integrated impact assessment it is recommended that approval is granted to advertise the proposed Sirius Drive, Baglan – Proposed Prohibition of Waiting, Loading and Unloading at Any Time – Traffic Regulation Order 2021 (as detailed in Appendix A to the circulated report) and if no objections are received that the proposals are to be implemented on site as advertised.

## **Reason for Proposed Decision**

To prevent indiscriminate parking in the interest of road safety.

## **Implementation of Decision:**

The decision is proposed for implementation after the three day call in period.

## **Appendices**

Appendix A – Plan – Sirius Drive, Baglan, Proposed Traffic Regulation Order 2021/22.

Appendix B – Integrated Impact Assessment.

## **Background Papers**

None.

## **Officer Contact**

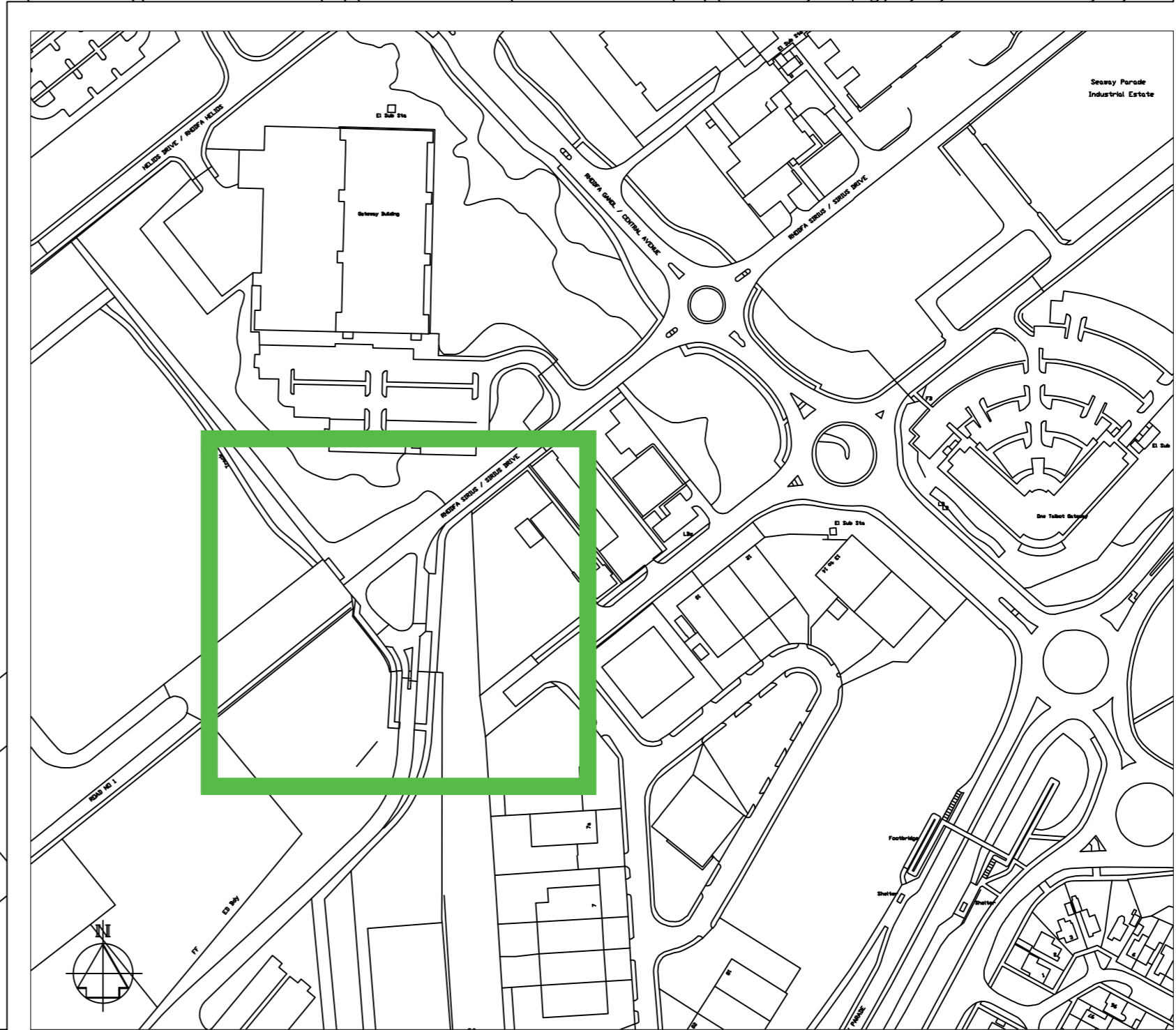
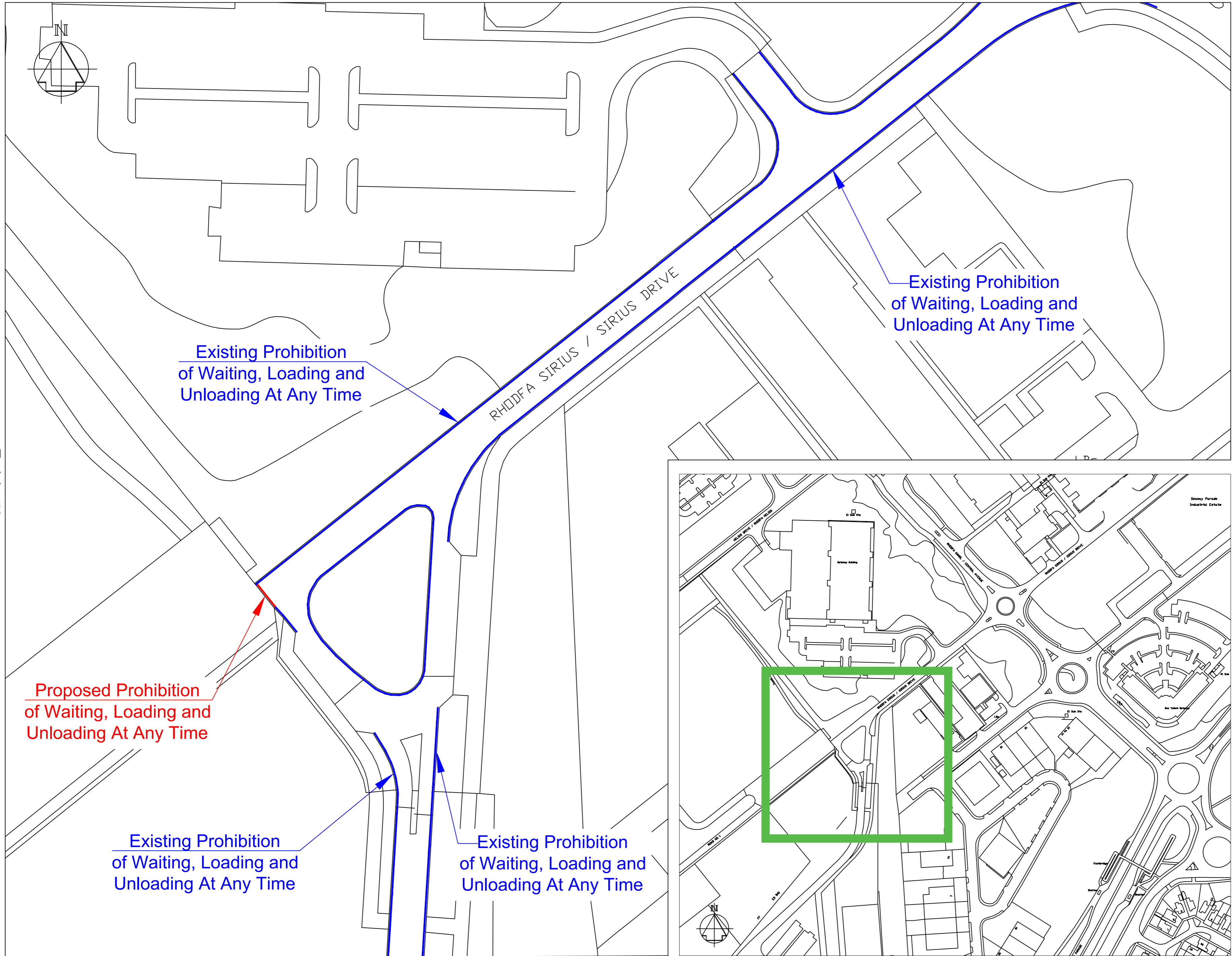
Mr. Martin Brumby, Engineering & Transport  
Tel. No. (01639) 686013, E-mail [m.brumby@npt.gov.uk](mailto:m.brumby@npt.gov.uk)

1. All dimensions are in millimetres unless otherwise stated.

KEY:-

- █ Proposed Prohibition of Waiting, Loading and Unloading At Any Time
- █ Existing Prohibition of Waiting, Loading and Unloading At Any Time

Dig. No. Tudalen53



PROPOSED TRAFFIC REGULATION ORDER LAYOUT - SCALE 1:500

SITE LOCATION - SCALE 1:2500

Rev	Details	Dr	Ch	Ap	Date
Client					
 ENGINEERING AND TRANSPORT NICOLA PEARCE BSC (Hons), Dip TP, MRTPI DIRECTOR OF ENVIRONMENT AND REGENERATION THE QUAYS, BRUNEL WAY BAGLAN ENERGY PARK NEATH SA11 2GG					
Job Title					
SIRIUS DRIVE, BAGLAN  PROPOSED TRAFFIC REGULATION ORDER  2021/22					
File No.	Financial Code No. 26 243898 6625				
Drawn	RLJ	Checked	MCB	Approved	HHH
Date	NOV'21	Date	NOV'21	Date	NOV'21
Scales	As Detailed	Status	PRELIM		
Drawing No. R1031A_001_SD_TRO					

Mae'r dudalen hon yn fwrriadol wag

## Integrated Impact Assessment (IIA)

This Integrated Impact Assessment considers the duties and requirements of the following legislation in order to inform and ensure effective decision making and compliance:

- Equality Act 2010
- Welsh Language Standards (No.1) Regulations 2015
- Well-being of Future Generations (Wales) Act 2015
- Environment (Wales) Act 2016

### Version Control

Version	Author	Job title	Date
	Martin Brumby	Project Manager Highways	16/11/2021

### 1. Details of the initiative

	<b>Title of the Initiative:</b> Sirius Drive, Baglan – Proposed Prohibition of Waiting, Loading and Unloading At Any Time – Traffic Regulation Order 2021.
<b>1a</b>	<b>Service Area:</b> Engineering and Transport
<b>1b</b>	<b>Directorate:</b> Environment and Regeneration
<b>1c</b>	<b>Summary of the initiative:</b> To provide a traffic regulation order to prevent indiscriminate parking in the interest of road safety.
<b>1d</b>	<b>Is this a ‘strategic decision’?</b> No
<b>1e</b>	<b>Who will be directly affected by this initiative?</b> Members of the public that drive.
<b>1f</b>	<b>When and how were people consulted? If allowed to proceed.</b> The scheme will be advertised for a period of 21 days as per the statutory process.
<b>1g</b>	<b>What were the outcomes of the consultation?</b> N/A

## 2. Evidence

### What evidence was used in assessing the initiative?

The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

## 3. Equalities

a) How does the initiative impact on people who share a **protected characteristic**?

Protected Characteristic	+	-	+/-	Why will it have this impact?
Age			√	No negative impact
Disability			√	No negative impact
Gender reassignment			√	No negative impact
Marriage & civil partnership			√	No negative impact
Pregnancy and maternity			√	No negative impact
Race			√	No negative impact
Religion or belief			√	No negative impact
Sex			√	No negative impact
Sexual orientation			√	No negative impact



**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

b) How will the initiative assist or inhibit the ability to meet the **Public Sector Equality Duty**?

<b>Public Sector Equality Duty (PSED)</b>	<b>+</b>	<b>-</b>	<b>+/-</b>	<b>Why will it have this impact?</b>
To eliminate discrimination, harassment and victimisation			√	No negative impact
To advance equality of opportunity between different groups			√	No negative impact
To foster good relations between different groups			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

Tudalen57

#### 4. Socio Economic Duty

Impact	Details of the impact/advantage/disadvantage
Positive/Advantage	
Negative/Disadvantage	
Neutral	

Tudalen58

What action will be taken to reduce inequality of outcome

#### 5. Community Cohesion/Social Exclusion/Poverty

	+	-	+/-	Why will it have this impact?
Community Cohesion			√	No negative impact
Social Exclusion			√	No negative impact
Poverty			√	No negative impact

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

**6. Welsh**

	+	-	+/-	Why will it have this effect?
What effect does the initiative have on: - people's opportunities to use the Welsh language	√			We welcome all correspondence in Welsh and English when dealing with the wider community
- treating the Welsh and English languages equally	√			All permanent highway approved signage used in the traffic regulation order is Bilingual ( Welsh / English ).

**What action will be taken to improve positive or mitigate negative impacts?**

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

Tudalen 59

## 7. Biodiversity

How will the initiative assist or inhibit the ability to meet the **Biodiversity Duty**?

Biodiversity Duty	+	-	+/-	Why will it have this impact?
To maintain and enhance biodiversity			√	No negative impact
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			√	No negative impact

### What action will be taken to improve positive or mitigate negative impacts?

Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

## 8. Well-being of Future Generations

How have the five ways of working been applied in the development of the initiative?

Ways of Working	Details
-----------------	---------

i. <b>Long term</b> – looking at least 10 years (and up to 25 years) ahead	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
ii. <b>Prevention</b> – preventing problems occurring or getting worse	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
iii. <b>Collaboration</b> – working with other services internal or external	The various sections such as Highway Engineering and the Legal section have worked together on this initiative.
iv. <b>Involvement</b> – involving people, ensuring they reflect the diversity of the population	The various sections such as Highway Engineering and the Legal section have worked together on this initiative.
v. <b>Integration</b> – making connections to maximise contribution to:	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
<b>Council's well-being objectives</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.
<b>Other public bodies objectives</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

## 9. Monitoring Arrangements

Provide information on the monitoring arrangements to:

Monitor the impact of the initiative on Equalities, Community Cohesion, the Welsh Measure, Biodiversity Duty and the Wellbeing Objectives.

The scheme will be advertised for a period of 21 days as per the statutory process. Any written correspondence received to the proposed scheme will be considered and discussed with the local members.

## 10. Assessment Conclusions

Please provide details of the conclusions reached in relation to each element of the assessment:

	<b>Conclusion</b>
<b>Equalities</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Socio Economic Disadvantage</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Community Cohesion/ Social Exclusion/Poverty</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Welsh</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Biodiversity</b>	Any written correspondence received to the proposed scheme will be considered and discussed with the local members.
<b>Well-being of Future Generations</b>	The traffic regulation order is required to prevent indiscriminate parking in the interest of road safety.

### Overall Conclusion

Please indicate the conclusion reached:

- **Continue** - as planned as no problems and all opportunities have been maximised
- **Make adjustments** - as potential problems/missed opportunities/negative impacts have been identified along with mitigating actions
- **Justification** - for continuing with the initiative even though there is a potential for negative impacts or missed opportunities
- **STOP** - redraft the initiative as actual or potential unlawful discrimination has been identified

Please provide details of the overall conclusion reached in relation to the initiative

The overall conclusion for the Integrated Impact Assessment (IIA) is to **Continue** with advertising the scheme as per the statutory consultation process.

### 11. Actions

What actions are required in relation to obtaining further data/information, to reduce or remove negative impacts or improve positive impacts?

Action	Who will be responsible for seeing it is done?	When will it be done by?	How will we know we have achieved our objective?
The outcome of the statutory consultation	Local members and officers from Engineering and Transport.	Post statutory consultation	Recommendations will be reported to the Streetscene and Engineering Cabinet Board for decision.

## 12. Sign off

	<b>Name</b>	<b>Position</b>	<b>Date</b>
<b>Completed by</b>	Hasan Hasan	Engineering Manager	16/11/21
<b>Signed off by</b>	D. W. Griffiths	Head of Engineering & Transport	16/11/21





Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **Regeneration and Sustainable Development Cabinet Board**

**17<sup>th</sup> December 2021**

**Joint Report of  
The Head of Streetcare – M Roberts  
The Head of Engineering and Transport – D. W .Griffiths**

#### **Matter for Monitoring**

**Wards Affected: All Wards**

**Report Title: Key Performance Indicators 2021/2022 – Quarter 2  
(1<sup>st</sup> April 2021 – 30<sup>th</sup> September 2021)**

#### **Purpose of the Report:**

To report quarter 2 performance management data for the period 1 April 2021 to 30 September 2021 for Streetscene and Engineering Cabinet Board. This will enable the Streetscene and Engineering Cabinet Board and Scrutiny Members to discharge their functions in relation to performance management.

#### **Executive Summary:**

A list of quarter 2 Corporate Plan KPI's with progress comments on each indicator are attached as appendix 1, these do not include those KPI's collected on an annual basis, these will be reported in quarter

4. The full suite of Corporate Plan KPI's can be found in the [Corporate Plan 2018-2022](#).

KPI's that have improved on or achieved target are GREEN status, KPI's that have not achieved target but performance is within 5% are AMBER status and KPI's that are 5% or more below target are RED status.

Where available, performance indicators report quarter 2 target and 3 years of quarter 2 data for comparison.

Appendix 2 provides quarter 2 information for Compliments and Complaints data, collected in line with the [Council's Comments, Compliments & Complaints Policy](#) for Cabinet and relevant Cabinet Board purviews.

Appendices 1 and 2 are new reports from the Corporate Performance Management System (CPMS), which went live in August 2018.

**Background:**

Not applicable.

**Financial Impact:**

The performance described in the report is being delivered against a challenging financial backdrop.

**Integrated Impact Assessment:**

There is no requirement to undertake an Integrated Impact Assessment as this report is for monitoring / information purposes.

**Valleys Communities Impacts:**

No implications.

## **Workforce Impacts**

1. The progress described in the Quarter 2 report was achieved against a backdrop of an unprecedented emergency situation. This has involved a step change in workforce flexibility and innovation underpinned by enhanced use of data and digital technology. A significant number of the Council's workforce were redeployed temporarily to new duties.

## **Legal Impacts:**

This report is prepared under:

- 1) The Local Government (Wales) Measure 2009 and discharges the Council's duties to "make arrangements to secure continuous improvement in the exercise of its functions"
- 2) Well-being of Future Generations (Wales) Act 2015
- 3) The Neath Port Talbot County Borough Council Constitution requires each cabinet committee to monitor quarterly budgets and performance in securing continuous improvement of all the functions within its purview.

## **Risk Management Impacts:**

Failure to produce a compliant report within the timescales can lead to non-compliance with our Constitution. Also, failure to have robust performance monitoring arrangements could result in poor performance going undetected.

## **Consultation**

There is no requirement under the Constitution for external consultation on this item.

### **Appendices:**

Appendix 1 – Key Performance Indicators 2021/2022 – Quarter 2 Performance (1 April 2021 – 30 September 2021)

Appendix 2 – Compliments and Complaints information – Quarter 2 2021/2022 (1 April 2021 – 30 September 2021)

### **Officer Contact:**

Joy Smith, Road Safety and Business Performance Manager.  
Telephone: 01639 686581. E-Mail: [j.smith@npt.gov.uk](mailto:j.smith@npt.gov.uk)



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

# Performance Indicators

Neath Port Talbot Council

Appendix 1 - Streetscene and Engineering Cabinet Board - Key Performance Indicators - Quarter 2 ( 1st April - 30th September ) - 2021/22




*Print Date: 25-Nov-2021*

RAG (Red, Amber Green) key:

- **Green:** achieved target for the period – Quarter 2 2021/22
- **Amber:** Within 5% of target for the period – Quarter 2 2021/22
- **Red:** 5% or more below target for the period – Quarter 2 2021/22
- **NA** – no comparable data or no target set for the Quarter 2 2021/22 period

## How will we know we are making a difference (01/04/2021 to 30/09/2021)?

PI Title	Actual 19/20	Actual 20/21	Actual 21/22	Target 21/22	Perf. RAG
<b>3 Well-being Objective 3 - To develop the local economy and environment so that the well-being of people can be improved</b>					
CP/067- PAM/030 - Percentage of waste, reused, recycled or composted	64.03	67.13	67.80	64.00	 Green
<p>22,808 tonnes of 33,640 tonnes for quarter 2 (6 months data) 2021/22.</p> <p>Our overall recycling performance continues to improve and increased to 67.80% during the first half of the year (April to the end of September) 2021, which is an increase of 0.67% on the same period last year.</p> <p>Kerbside recycling tonnage and composting tonnage collected was slightly down on the same period last year which again may reflect more people being restricted or working from home last year compared to this year, however, further information would be needed to establish if this trend will continue.</p> <p>We increased the number of time slots available at our Household Waste and Recycling Centres (HWRCs) when compared to the same period last year when many more Covid restrictions were in place at our HWRCs; resulting in a significant increase in the recycling at the HWRCs this year. Booking arrangements and black bag splitting remain in place at our HWRCs. The Re-use Shop in the Briton Ferry HWRC is now also open as normal.</p> <p>We continued to send our black bag waste collected at the kerbside to higher recycling outlets for incinerator bottom ash (IBA) and other recycling. The amount of IBA and recycling that can be claimed is dependent on the outlets available.</p> <p>All figures are subject to validation by Natural Resources Wales (NRW).</p>					
CP/068 - PAM/043 - Kilograms of residual waste generated per person	88.00	102.93	102.88		
Change in data may relate to behaviour change associated with Covid with more home consumption and waste disposal in place of consumption in commercial premises, further information would be needed to establish if this trend will continue.					
PI/346 - WMT/010i - The percentage of local authority municipal waste prepared for re-use	0.23	0.05	0.17		
<p>58.50 of 33640.31</p> <p>Full narrative breakdown can be found under CP/067.</p>					
PI/347 - WMT/010ii - The percentage of local authority municipal waste: incinerator bottom Ash/Residual waste recycling rate.	1.97	10.40	8.85		
<p>2978 of 33640.31.</p> <p>Full narrative breakdown can be found under CP/067.</p>					

PI Title	Actual 19/20	Actual 20/21	Actual 21/22	Target 21/22	Perf. RAG
PI/348 - WMT/010ii - The percentage of local authority municipal waste: Kerbside dry recycling rate	21.91	23.07	22.50		
7570 of 33640.31. Full narrative breakdown can be found under CP/067.					
PI/349 - WMT/010ii - The percentage of local authority municipal waste: Household Waste Recycling Centres dry recycling rate	19.83	13.91	18.24		
6135.38 of 33640.31. Full narrative breakdown can be found under CP/067.					
PI/350 - WMT/010iii - The percentage of local authority municipal waste collected as source segregated Bio-wastes and composted or treated biologically in another way	20.15	19.70	18.03		
6065.95 of 33640.31. Full narrative breakdown can be found under CP/067.					

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Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

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# Performance Indicators

Neath Port Talbot Council

Appendix 2 - Streetscene and Engineering - Compliments and Complaints - Quarter 2 ( 1st April - 30th September ) - 2021/22



*Print Date: 25-Nov-2021*

**How will we know we are making a difference (01/04/2021 to 30/09/2021)?**

PI Title	Actual 19/20	Actual 20/21	Actual 21/22	Target 21/22	Perf. RAG
<b>Organisation</b>					
PI/272 - Streetscene and Engineering - % of complaints at Stage 1 that were upheld/partially upheld	6.67	0.00	0.00		
A total of nine Stage 1 complaints were received for this period with seven being for Parking Services and two for Passenger Transport, none of which were upheld. This compares with six received for the same period last year.					
PI/273 -Streetscene and Engineering - % of complaints at stage 2 that were upheld/partially upheld	28.57	0.00	0.00		
One Stage 2 complaint was received in this period for Parking Services which was not upheld. This compares to one Stage 2 complaint received for the same period last year.					
PI/274 -Streetscene and Engineering - % of complaints dealt with by the Public Services Ombudsman that were upheld/partially upheld					
No complaints were investigated by the Ombudsman for this period. This compares with the same for last year.					
PI/275 - Streetscene and Engineering - Number of compliments received from the public	29.00	17.00	23.00		
A total of twenty-three compliments were received for this period with nine being for Streetcare, nine for Road Safety, one for Highways & Engineering and four for Highway Maintenance. This compares with twenty-six received for the same period last year.					

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Neath Port Talbot Council

## NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

### Streetscene and Engineering Cabinet Board

17<sup>th</sup> December 2021

### Report of the Head of Engineering & Transport (David W. Griffiths)

#### **Matter for Decision**

**Wards Affected:** All

#### **List of Approved Contractors**

#### **Purpose of the Report:**

To seek Members' approval to amend the List of Approved Contractors.

#### **Executive Summary:**

To seek approval for Contractors who have not met with NPTCBC's criteria to be removed.

#### **Background:**

Members will be aware that on previous occasions reports concerning the List of Approved Contractors have been presented to Cabinet Board.

The process gives local companies an opportunity to provide goods and services to the Council.

The full list of categories is set out in Appendix A for your information.

**Financial Impacts:**

No implications.

**Integrated Impact Assessment:**

A first stage Impact Assessment has been undertaken to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment, attached at Appendix B, has indicated that a more in-depth assessment is not required. A summary is included below:-

The report is seeking approval to include additional contractors onto the existing List of Approved Contractors.

This does not affect any group of people and or impact the Welsh language, biodiversity or the five ways of working.

**Valleys Communities Impacts:**

No implications.

**Workforce Impacts:**

No implications.

**Legal Impacts:**

No implications.

**Risk Management Impacts:**

No implications.

**Consultation:**

There is no requirement for external consultation on this item.

## **Recommendations:**

Having had due regard to the Integrated Impact Assessment it is recommended that:-

The List of Approved Contractors is amended as follows:

### Companies to be **removed** from List of Approved Contractors

The following companies have failed to meet NPTCBC criteria due to no Health & Safety assessment/accreditation and therefore, approval is required for removal from the List of Approved Contractors:-

<u><b>Company</b></u>	<u><b>Category</b></u>
A Hartley Ltd (H022)	101
R T (Contractors) Ltd (R013)	12,13,14
Thortec Ltd (T022)	80,81,92,111
Neath Music Ltd (N004)	61

### **Reasons for Proposed Decision:**

To keep the List of Approved Contractors up to date and as far as possible, ensure a competitive procurement process.

These recommendations to be adopted for the purpose of supplying a List of Approved Contractors for invitation to tender within the relevant category.

### **Implementation of Decision:**

The decision is proposed for implementation after the three day call in period.

### **Appendices:**

Appendix A - Categories for List of Approved Contractors

Appendix B - First Stage IIA

### **List of Background Papers**

None

## **Officer Contact**

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Email: [h.hasan@npt.gov.uk](mailto:h.hasan@npt.gov.uk)

Amanda Phillips, Programme & Commissioning Manager

Tel. No: 01639 686483

Email: [environment@npt.gov.uk](mailto:environment@npt.gov.uk)

## **Appendix A**

### **Categories for List of Approved Contractors**

#### **General Services**

1. Signs
2. Plant Hire
3. Security
4. Clinical Waste
5. Pest Control
6. Re-Cycling
7. Waste Disposal (e.g. Car, Computers, Steel)
8. Crowd Control
9. Traffic Management
10. Portable Buildings
11. Scaffolding

#### **Building Construction / Maintenance**

12. Building Construction £50,000 - £200,000
13. Building Construction £200,000 - £1m
14. Building Construction over £1m
15. Minor Building Works below £50,000
16. Works of Adaptation below £5,000
17. Re-Roofing
  - a) Felt & Asphalt below £10,000 / above £10,000
  - b) Tiles & Slate below £10,000 / above £10,000
  - c) GRP
  - d) High Performance Coverings
  - e) Sheeting & Cladding
18. Supply & Installation of Floor Finishes
  - a) Flexible Sheet, Tiles, Carpets
  - b) Jointless
  - c) Rigid Tiles, Slabs, Mosaics
  - d) Wood
19. Plastering
20. Painting & Decorating
21. Supply & Installation of Windows/Doors (Windows to BS 7412, Doors to PAS 23/1, PAS 24/1 to BS 7950 Kitemark Scheme)
  - a) PVCU (using Aluplast System)
  - b) Timber
  - c) Aluminium

- d) Steel
- e) Roller Shutter
- f) Security Doors
- g) Automatic Doors
- 22. Suspended Ceilings
- 23. Welding / Fabrication below £5,000
- 24. Welding / Fabrication above £5,000
- 25. Stonework Repair / Restoration / Cleaning
- 26. Glazing & Safety Filming
- 27. Wall Tie Replacement
- 28. External Wall Insulation
- 29. Damp Proofing / Dry Rot / Woodworm Treatment
- 30. Cavity Wall and / or Loft Insulation
- 31. Asbestos Handling & Removal, Asbestos Surveys & Asbestos Consultancy Services
- 32. Window Blinds
- 33. Shop Fitters – Specialist Joinery
- 34. Refurbishment of Laboratories
- 35. Clearance of Void properties
- 36. Works to Listed Buildings

### **Mechanical & Electrical Engineering**

- 37. Domestic (including Housing) Plumbing & Central Heating below £50,000
- 38. Domestic (including Housing) Plumbing & Central Heating above £50,000
- 39. Commercial Heating & Ventilating below £100,000
- 40. Commercial Heating & Ventilating above £100,000
- 41. Domestic (including Housing) Electrical Installation below £50,000
- 42. Domestic (including Housing) Electrical Installation above £50,000
- 43. Commercial Electrical Installations below £100,000
- 44. Commercial Electrical Installations above £100,000
- 45. Gas Boiler Maintenance
- 46. Maintenance of Building Management Systems for Heating & Ventilation

### **Mechanical & Electrical Specialist Services**

- 47. CCTV
- 48. Intruder Alarms
- 49. Fire Alarms
- 50. Warden Call System
- 51. Lifts
- 52. Swimming Pool Plant Equipment
- 53. Water Systems Cleaning & Chlorination



54. Ductwork System Cleaning & Sterilisation
55. Domestic & Commercial Kitchen Equipment Maintenance
56. Supply & Installation of Specialist Kitchen Equipment / Fittings
57. Installation, Testing & Maintenance of Local Exhaust Ventilation (LEV)
58. Water Systems – Risk Assessment
59. Supply & Installation of Pipework & Ductwork Installation
60. Supply, Installation and / or Servicing of Automatic Door Systems
61. PA Systems / Sound Systems
62. Stage Lighting
63. Service / Repair of Kilns
64. Supply, Installation & Servicing of Leisure Services Equipment
65. Specialist Steelwork (stainless Steel & Fabricated Works)
66. Lightning Conductors
67. Fire Fighting Equipment including Hose Reels
68. Smoke / Fire Detectors
69. Stage Equipment including Curtains, Gantry, Special Effects etc.
70. Computer / Telephone Cabling

### **Civil Engineering**

71. Civil Engineering £0 – £25,000
72. Civil Engineering £25,000 – £250,000
73. Civil Engineering £250,000 – £1m
74. Civil Engineering over £1m
75. Land Reclamation
76. Sewers & Drainage
77. Hard & Soft Landscaping
78. Ground Investigation
79. Demolition
80. Surfacing, Carriageway & Footways
81. Surface Dressing
82. Road Markings & Reflective Road Studs
83. Carriageway Slurry Surfacing & Footways
84. Fencing
85. Gabion & Blockstone
86. Steel Fabrication below £25,000
87. Steel Fabrication above £25,000
88. Bridge Works, New & Maintenance

### **Civil Engineering Specialists**

89. Concrete Repairs
90. Diving Inspections & Works within Water

91. Bridge Deck Expansion Joints
92. Bridge Deck Water Proofing
93. Soil Nailing
94. Sewer Relining
95. Sewer Surveys
96. Safety Fencing
97. Bridge Parapets (Manufacture & Installation)
98. Access Plant for Inspection
99. Bridge Parapet Painting
100. Painting of Structural Steelwork
101. Arboriculturalist
102. Weed-spraying
103. Weather Forecasting
104. Playground Equipment
105. Specialist Cleaning
106. Synthetic Pitches and Sports Facilities
107. Bus/Cycle Shelters
108. Traffic Signals
109. Street Lighting
110. Street Furniture
111. Specialist Contractor not listed above – please specify type of work



## Appendix B

### Integrated Impact Assessment (IIA)

This Integrated Impact Assessment considers the duties and requirements of the following legislation in order to inform and ensure effective decision making and compliance:

- Equality Act 2010
- Welsh Language Standards (No.1) Regulations 2015
- Well-being of Future Generations (Wales) Act 2015
- Environment (Wales) Act 2016

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#### Version Control

Version	Author	Job title	Date
Version 1	Amanda Phillips	Programme & Commissioning Manager	April 2021

#### 1. Details of the initiative

	<b>Title of the Initiative: List of Approved Contractors – Remove Contractors</b>
<b>1a</b>	<b>Service Area:</b> Procurement
<b>1b</b>	<b>Directorate:</b> All
<b>1c</b>	<b>Summary of the initiative:</b> Approving additional Contractors onto the Approved list of Contractors will enable NPT to procure works with these companies. This will allow the companies to provide employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.

	The Approved List of Contractors gives Local companies the opportunity to be contracted by NPT to undertake works.
<b>1d</b>	<b>Is this a 'strategic decision'?</b> No.
<b>1e</b>	<b>Who will be directly affected by this initiative?</b> Internal administrative process only.
<b>1f</b>	<b>When and how were people consulted?</b> The Approved List is available for all construction companies to apply to be included. Various checks are undertaken on applicants to ascertain their suitability for inclusion, these checks are undertaken in the form of references, technical, quality, environmental and Health and Safety checks. Checks are performed in consultation with other departments in the Authority. Due to the nature of the process there is no requirement to consult with external groups on this matter, consultation will be undertaken for the individual schemes procured using contractors on the Approved List.
<b>1g</b>	<b>What were the outcomes of the consultation?</b> Consultation with other departments in the Authority has supported the recommendations within the report.

## 2. Evidence

### What evidence was used in assessing the initiative?

Applicants wishing to be included on the List of Approved Contractors need to demonstrate their suitability on the application form. The application is checked by various departments to determine the suitability of the applicant to be included on the Approved List prior to approval being sort by Members.

## 3. Equalities

a) How does the initiative impact on people who share a **protected characteristic**?

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Protected Characteristic	+	-	+/-	Why will it have this impact?
Age			x	
Disability			x	
Gender reassignment			x	
Marriage & civil partnership			x	
Pregnancy and maternity			x	
Race			x	
Religion or belief			x	
Sex			x	
Sexual orientation			x	

**What action will be taken to improve positive or mitigate negative impacts?**

Applications to be included on the List of Approved Contractors are welcomed from all construction companies.

b) How will the initiative assist or inhibit the ability to meet the **Public Sector Equality Duty**?

Public Sector Equality Duty (PSED)	+	-	+/-	Why will it have this impact?
To eliminate discrimination, harassment and victimisation			x	
To advance equality of opportunity between different groups			x	
To foster good relations between different groups			x	

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**What action will be taken to improve positive or mitigate negative impacts?**

The approved list is open to applications from all construction companies.

#### 4. Socio Economic Duty

Impact	Details of the impact/advantage/disadvantage
Positive/Advantage	
Negative/Disadvantage	
Neutral	

What action will be taken to reduce inequality of outcome

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#### 5. Community Cohesion/Social Exclusion/Poverty

	+	-	+/-	Why will it have this impact?
Community Cohesion			x	
Social Exclusion			x	
Poverty			x	

**What action will be taken to improve positive or mitigate negative impacts?**

The List of Approved Contractors facilitate the procurement of local construction companies to secure work with NPT. This will allow local companies to provide employment opportunities allowing people to secure decent work.

**6. Welsh**

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	+	-	+/-	Why will it have this effect?
What effect does the initiative have on: - people's opportunities to use the Welsh language			x	
- treating the Welsh and English languages equally			x	

**What action will be taken to improve positive or mitigate negative impacts?**

N/A



## 7. Biodiversity

How will the initiative assist or inhibit the ability to meet the **Biodiversity Duty**?

Biodiversity Duty	+	-	+/-	Why will it have this impact?
To maintain and enhance biodiversity			x	
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation, etc.			x	

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What action will be taken to improve positive or mitigate negative impacts?
N/A

## 8. Well-being of Future Generations

How have the five ways of working been applied in the development of the initiative?

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Ways of Working	Details
i. <b>Long term</b> – looking at least 10 years (and up to 25 years) ahead	The addition of Contractors onto the List of Approved Contractors will enable these companies to be procured in accordance with NPT’s Procurement Rules.
ii. <b>Prevention</b> – preventing problems occurring or getting worse	The List of Approved Contractors allows local contractors the opportunity to undertake works for NPT.
iii. <b>Collaboration</b> – working with other services internal or external	Several departments have been involved in checking that Contractors are suitable to undertake works for the category/ies. The Approved list is available for use by all departments in the Authority wishing to undertake works.
iv. <b>Involvement</b> – involving people, ensuring they reflect the diversity of the population	The companies have been assessed to determine their suitability to be included on the approved list. External financial checks have been undertaken. Various departments have undertaken checks on the companies for Insurance, Technical ability, Quality, Environmental and Health & Safety.
v. <b>Integration</b> – making connections to maximise contribution to:	Approving additional Contractors onto the List of Approved Contractors will enable NPT to procure works with these companies. This will allow the companies to provide employment opportunities, allowing people to take advantage of the wealth generated through securing decent work. The List of Approved Contractors gives local companies the opportunity to be contracted by NPT to undertake works.

<b>Council's well-being objectives</b>	The List of Approved Contractors gives local companies the opportunity to be contracted by NPT to undertake works. This will allow local companies to provide employment opportunities allowing people to secure decent work.
<b>Other public bodies objectives</b>	The List of Approved Contractors gives local companies the opportunity to be contracted by NPT to undertake works. This will allow local companies to provide employment opportunities allowing people to secure decent work.

### 9. Monitoring Arrangements

Provide information on the monitoring arrangements to:

Monitor the impact of the initiative on Equalities, Community Cohesion, the Welsh Measure, Biodiversity Duty and the Wellbeing Objectives.

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Regular checks in accordance with the Authority's Corporate Procurement Rules are undertaken on the companies on the List of Approved Contractors to ensure they are compliant.
---

### 10. Assessment Conclusions

Please provide details of the conclusions reached in relation to each element of the assessment:

	<b>Conclusion</b>
<b>Equalities</b>	Applications to be included on the approved list of contractors are welcomed from all construction companies.
<b>Socio Economic Disadvantage</b>	

<b>Community Cohesion/ Social Exclusion/Poverty</b>	The List of Approved Contractors facilitate the procurement of local construction companies to secure work with NPT. This will allow local companies to provide employment opportunities allowing people to secure decent work.
<b>Welsh</b>	N/A
<b>Biodiversity</b>	N/A
<b>Well-being of Future Generations</b>	<p>Approving additional Contractors onto the List of Approved Contractors will enable NPT to procure works with these companies. This will allow the companies to provide employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p> <p>The List of Approved Contractors gives local companies the opportunity to be contracted by NPT to undertake works.</p> <p>Several departments have been involved in checking that Contractors are suitable to undertake works for the category/ies. The approved list is available for use by all departments in the Authority wishing to undertake works.</p>

### Overall Conclusion

Please indicate the conclusion reached:

- **Continue** - as planned as no problems and all opportunities have been maximised
  -
- **Make adjustments** - as potential problems/missed opportunities/negative impacts have been identified along with mitigating actions
  -
- **Justification** - for continuing with the initiative even though there is a potential for negative impacts or missed opportunities
  -

- **STOP** - redraft the initiative as actual or potential unlawful discrimination has been identified

Please provide details of the overall conclusion reached in relation to the initiative

### 11. Actions

What actions are required in relation to obtaining further data/information, to reduce or remove negative impacts or improve positive impacts?

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Action	Who will be responsible for seeing it is done?	When will it be done by?	How will we know we have achieved our objective?
N/A			

### 12. Sign off

	Name	Position	Signature	Date
<b>Completed by</b>	Amanda Phillips	Programme & Commissioning Manager	AJP	17/11/21
<b>Signed off by</b>	David Griffiths	Head of Engineering & Transport	DWG	17/11/21

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